

Proposed Property

Address: _____ Post Code: _____

Rent Per Week: \$ _____ Bond Amount: \$ _____

Length of Tenancy: _____ Years: _____ Months Preferred Move-In Date: ___/___/___

How many Tenants will Occupy the Property?: Adults _____ Children _____ Ages _____

Pets: Yes/No (circle) Types: _____ Reg? Y/N Breed/s: _____ Ages: _____ Inside / outside (circle)

Have You Inspected The Property: YES/NO (circle)

Vehicle Make: _____ Model: _____ Rego: _____

Personal Details

Name: _____

Date of Birth : ___/___/___ Drivers Lic No: _____

State: _____ Expiry Date: ___/___/___

Passport No: _____ Passport Country: _____

Pension No: _____ Pension Type: _____

Email: _____

Mobile Phone: _____ Fax: _____

Previous Home Address & Details

Address: _____

Suburb: _____ Post Code: _____

Renting Own Rent: \$ _____

Landlord/Agent (if applicable): _____

Landlord/Agents Phone No: _____

How long at previous address?: _____ Years _____ Months

Reason for Leaving: _____

Bond Refunded: _____ If not why? _____

Current Home Address & Details

Address: _____

Suburb: _____ Post Code: _____

Renting Own Current Rent: \$ _____

Landlord/Agent (if applicable): _____

Landlord/Agents Phone No: _____

How long at Current Address?: _____ Years _____ Months

Reason for Leaving: _____

Bond Refunded: _____ If not why? _____







100 POINTS OF ID REQUIRED

A minimum of 100 points is required. Please provide photocopies and attach to your application, one ID MUST include

40 points	30 points	10 points
1. Drivers License	1. Current Wage Advice	1. Motor Vehicle Registration
2. Passport	2. Previous Landlord Reference	2. Bank Statement
30 Points	3. Medicare Card	3. Telstra Account
1. Birth Certificate	4. Previous 2 Rent Receipts	4. Electricity Account
2. Other Photo ID	5. Employment Reference	5. Credit Card Statement

Utility Connections (Free service that connects your utilities)

How your connection request works

-  Select the utilities and enter requested connection dates
-  Your agent will send you a connection request by SMS/email
-  Review the details and accept the T&C's if you want to proceed
-  Your details will be lodged with your chosen utility company
-  For phone, internet and Pay TV requests we will call you to walk through the options
-  Confirmation will be sent to you by SMS and email



ELECTRICITY, GAS AND OTHER CONNECTIONS

If your application is successful, your property manager will email/SMS you an online link from Fast Connect to arrange power, gas, broadband etc for your new home. You are not obliged to use this service however it is easy and free to use and does not lock you in to any fixed term energy contracts. You can review the connections and edit/change details, dates and suppliers.

Please forward me the connections link to arrange the following:

- Electricity:** AGL Energy Australia Origin Energy
Gas: AGL Energy Australia Origin Energy
Telstra Home phone Broadband Foxtel

CONVENIENT, EASY AND STRESS FREE - THE SIMPLE WAY TO GET CONNECTED

Current Employment

Occupation: _____

Nature of your Employment: **FULL TIME / PART TIME/ CASUAL** (circle)

Length Employment: _____ Wage: \$ _____ PW Net

Employer: _____

Contact Name: _____

Phone: _____

Previous Employment

Previous Employer: _____

Contact Name: _____ Phone: _____

Length Employment: _____ Wage: \$ _____ PW Net

If Not Employed

Pensioner Unemployed Other Income

Details: _____

Allowance/Wage: \$ _____

Self Employed - if applicable

Business Name: _____

Phone: _____

Business ABN: _____ ACN: _____

Accountant: _____ Phone: _____

Student Details—if applicable

Place of Study: _____

Name of Course: _____ Student No.: _____

Length of course: ____ Years ____ Months

Campus Contact Name: _____

Course Coordinator: _____ Ph: _____

Emergency Contact - Next of Kin

Name: _____

Mobile Phone: _____ Work Phone: _____

Relationship to you: _____

Contacts/References - Not related

1) Name: _____ Phone: _____

Relationship to You: _____

2) Name: _____ Phone: _____

Relationship to You: _____

Office Use Only

Application Checklist		Comments
Application Completed in Full		
ID Check Documents Photocopied		
Reference Check		
Application Taken By		
Filing Checklist		
Tenancy Application Form		
Lease Agreement		

Reservation Of Premises

I, the Applicant, acknowledge that a holding fee which does not exceed 1 week's rent of the residential premises can be accepted by the Agent only if the application for tenancy of the residential premises has been approved by the landlord. Should a residential tenancy agreement be entered into, a holding fee will be credited towards the rent. However, a holding fee, may be retained by the landlord if the tenant refuses to enter into the residential tenancy agreement.

Applicant's Signature _____ Date: ____/____/____

Application Subject To Consent

Processing of this application will not commence unless all sections have been completed and relevant documentation provided at the time of submission of the application to the agency.

Payment Options

Option 1 - **Direct Deposit:** Can be made via your bank, building society or credit union transaction account. Registration is quick and easy and can be done online at www.deft.com.au

Option 2 - **BPay:** Can be made by your financial institution. BPay payments are made through your financial institution's phone or internet banking service.

Option 3 - **By Credit/Debit Card:** To pay ongoing rent from your Bank Account or by Credit Card, simply please visit www.deft.com.au for further information.

Declaration

I, the Applicant, acknowledge that this application is subject to the approval of the owner/landlord. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 2010. I, the Applicant, declare that;

- i. all information contained in this application is true and correct and given of my own free will.
- ii. I am not bankrupt or insolvent
- iii. the premises have been inspected and any rental bond and initial payment of rent will be made.

I authorise the Agent to obtain personal information about me from;

1. My previous letting agents and/or landlords
2. My personal referees and current employers
3. Any Tenancy Default Database which may contain personal information about me. I authorise the CJ Real Estate to disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

If I default under a rental agreement, I authorize CJ Real Estate to disclose the personal information it collects about me to the owner of the property and to any third parties—valuers, contractors, sales people, insurance companies, body corporates, other agents and tenancy default database.

Applicant's Signature _____ Date: ____/____/____

Agent's Signature _____ Date: ____/____/____

Filing Checklist—Continued		Comments
Residential Tenancy Checklist		
Key Agreement		
Entry Condition Report (Landlord Copy)		
Rental bond lodgement form (copied)		
Filing Done By		